How to customize your e-portfolio

Step 1: Log in to your Chalk & Wire dashboard
Log into e-Learning+ as you normally would to access your courses
Click on the Chalk & Wire link in the Resources block

Step 2: At the dashboard, click on the Portfolios menu item

Step 3: Select your master Capstone e-portfolio
How to customize your e-portfolio

Step 4: Click on the Setup button

Step 5: Enable “Edit Setup”
How to customize your e-portfolio

Step 6: Click on the Preferences tab
Setting a background is optional

Choose a color or upload an image

Step 7: Click on the Footer tab
Setting a footer is optional
Type in whatever you want to appear in the footer in the content area
Click Save and Close to finish

Click SAVE and CLOSE when finished