Step 1: Purchase your subscription at the GSC bookstore

Go to https://bncvirtual.com/gsc
Purchase your subscription while you purchase your books.
You only need to purchase one subscription for your entire degree program.
You will receive your subscription code in your go.granite.edu email.

Step 2: Activate your account

Go to http://learn.granite.edu and log in to Moodle.
In the Dashboard, look for the Resources block.
Click on the Chalk & Wire link.
Add your subscription code and create a password.

Step 3: Go to your online courses; click on assignment links

Just click on the e-portfolio activity links and you will be taken directly to your e-portfolio assignments.

IMPORTANT!! You MUST click on assignment links to access e-portfolio activities in Chalk & Wire and submit them.
If you navigate directly to the activity within C & W (not through Moodle), your grade will not be returned to your course.
Step 4: Complete your assignments in Chalk & Wire

**Important! You do not need to create an e-portfolio from scratch.** When you complete an e-portfolio assignment and submit it, an e-portfolio is created for you automatically. Do not create an e-portfolio manually unless you are directed to do so.

Within each activity, the info panel (below, right) will tell you what you need to do. The Submit button will not activate until you have completed all of the required tasks.
Startup Guide for your chalk & wire e-portfolio

Choose which kind of content to add.

Insert Content Here

Profile
Who are you? In this section, you will create a text block to tell us a little about yourself.

- Why you chose Granite State College
- What you hope to gain from this program
- Where you are from
- Where you live
- Where you work
- Your hobbies

Feel free to personalize your profile by adding a picture of yourself.

Create & Share URL Link to the Programmatic Affirmation

The Office of Graduate Studies and your Programmatic Affirmation

- Display your Programmatic Affirmation
- Contact your Program Coordinator

In the program, you will need to complete the Programmatic Affirmation.

When your new content is added, drag it where it belongs.

Drag this icon and it will move your content.
The Submit button is now active. Click to submit the assignment.

Click the gear to delete content.

When all required content is completed, the Submit button activates.
Startup Guide for your chalk & wire e-portfoli0

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**Submitting Content**

- **My Profile Tasks Completion Rubric**
  - Enter the Name(s) of the Assessor(s) to Whom You Wish to Submit:
  - [Submit]

- **Faculty Demo**
  - Type in your instructor’s name. Chalk & Wire will display the full name. Select it.

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**ADD CONTENT**

**Getting Started**

The three activities: My Profile, Resume, and Create & Share URL Link, have been created to assist you in getting acquainted with Chalk & Wire. The activities are not graded, but will be reflected as content for your Chalk & Wire e-Portfolio. Please note that you will need to complete all three assignments before Chalk & Wire will allow you to submit.

**My Profile**

- Instructions & Resources

**Resume**

- Instructions & Resources

**Create & Share URL Link to the Programmatic ePortfolio**

- Instructions & Resources

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For more information contact Student Demo. chalkwire@georgiastate.edu

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